**Letter of Inquiry (LOI) for Astraea’s International Fund**

**Overview and Submission Instructions**

Astraea’s International Fund supports groups led by LGBTQI communities that are working for progressive social change and addressing oppression based on sexual orientation and/or gender identity and expression.

Before submitting an LOI, please review the [International Fund criteria and priorities](http://www.astraeafoundation.org/grants/apply-for-a-grant) on our website to ensure that you are eligible for a grant. Then submit your LOI via e-mail to LOI@astraeafoundation.org.

* To be considered for our June 2015 funding cycle, submit an LOI by **January 31, 2015**.
* To be considered for our December 2015 funding cycle, submit an LOI by **July 31, 2015**.

Astraea is a public foundation that raises funds every year for our grantmaking activities. Unfortunately, we are not able to provide grants to all groups that meet our criteria. We make funding decisions based on our values and priorities, as well as an analysis of the landscape to determine where Astraea’s support can be most impactful. We look forward to learning about your work!

**I. Organization Information**

|  |  |
| --- | --- |
| Full name of your group: |  |
| Mailing address: |  |
| Country: |  |
| Telephone: |  |
| E-mail address: |  |
| Skype: |  |
| Website: |  |
| Contact person name and title: |  |
| Organizational budget for this year:  |  |

**II. References**

Provide the names of 2 people who are familiar with but not part of your organization.

Reference #1

|  |  |
| --- | --- |
| Name: |  |
| Organizational affiliation: |  |
| Relation to your group: |  |
| E-mail address: |  |
| Telephone: |  |
| Skype name: |  |

Reference #2

|  |  |
| --- | --- |
| Name: |  |
| Organizational affiliation: |  |
| Relation to your group: |  |
| E-mail address: |  |
| Telephone: |  |
| Skype name: |  |

**III. Narrative – please limit your responses to 3-4 pages.**

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| 1. **Introduction to your group:** Tell us about your mission, vision, and core programs/strategies.
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| 1. **Why you work:** Briefly share your perspective on the context where you work. What are the most pressing issues you face? How do your programs tackle the root causes of these issues?
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| 1. **Who you are:** Briefly tell us about your organization’s leadership and core constituency.
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| 1. **Resources and capacity:** Briefly describe your group’s structure and capacity. If you have staff, please share the number of paid full-time and part-time staff. If you have external financial support, please list the names of your donors and grant amounts.
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