

Questions marked with an * must be completed

1. Applicant's contact details

Name of applicant organization*

Charity registration number*

Registered address*

Correspondence address (if different)

Postcode*

Postcode

Website address*

Brief outline of organization's legal and operational status* (max. 100 words):

Brief description of organization's main focus/activities* (max. 150 words):

<p>Main contact and person responsible for the application*</p>	
<p>Position in organization*</p>	
<p>Telephone number*</p>	
<p>E-mail address*</p>	
<p>Audited accounts*</p>	<p><i>Send us the nominated organization's most recent audited accounts (as a .pdf or MSWord file)</i></p>

2. Applicant's status

Are you*

- applying about your organization's own work? *If so, skip Section 3 and go to Section 4*
or
 nominating a partner or affiliate? *Complete Section 3*

3. Nominee's details and your relationship

Nominee organization's name:

Address:

Country:

Postcode:

Main contact:

Telephone number:

Name:

E-mail address:

Title:

Is the nominee organization a non-profit organization legally registered in its home country?

YES

NO

Registration Number:

Describe the nominee organization's legal and operational status (max. 100 words):

Describe the nominee organization's prime role and objectives (max. 150 words):

What is your organization's relationship with the nominee? i.e. Partner? Affiliate? Other?
Explain ... (max. 100 words):

Has your organization been directly involved with the nominated project?

YES Describe in what capacity ... (max. 150 words):

NO Explain why you decided to nominate this organization ... e.g. you believe it is an example of best practice that deserves recognition. (max. 150 words):

Audited accounts Attach the nominated organization's most recent audited accounts (as a .pdf or MSWord file)

4. Programme, project or activity (the Project) to be considered

Project start date*

Status – Ongoing? Or, give end date*

Project name*

Geographical location(s)*

Summarise why the project/organization deserves to win. Include key factors that contributed to the success of the project* (max. 300 words):

More detailed information about the Project*

Please include your organization's name, the name of any nominee and the project name on each page and present the information in the order that follows, using the same numbering system. Please keep within the stated word counts.

4.1

Project outline. Include details of displaced group(s) worked with and any political, security, environmental or other context (max. 500 words)

4.2

Key problems addressed (max. 500 words)

4.3

Key project actions (max. 500 words)

4.4

Description of Project achievements and outcomes (max. 500 words)

4.5

Specify how the Project promoted self-reliance (max. 400 words)

4.6

How were outcomes measured/evaluated? (max. 400 words)

4.7

Is independent evaluation/verification of the outcomes available? If Yes, please provide contact details: Name, Title, Organization, E-mail, Telephone Number and Address.

5. Applicant declaration

Please check this box to confirm that you have read the eligibility criteria and believe this application fully conforms and that to the best of your knowledge all the information provided is accurate and true. You further acknowledge that if this application is shortlisted for the final judging round, you will promptly provide additional information upon request about the financial status and governance of your organization or your nominee.
