

# UNIVERSITY OF UNIVERSITY OF PRISHTINA INTERNATIONAL SUMMER UNIVERSITY 2013

## *Information Guide for Applicants*

*Thank you for your interest in the University of Prishtina International Summer University.*

Please carefully read the instructions, arrangements and further information related to the University of Prishtina International Summer University below. This will increase the efficiency of the communication between you and the organizers of the *University of Prishtina International Summer University* . In addition, it will serve to bring your expectations better in line with the situation in Prishtina. Moreover, carefully reading through the information below will enable you to submit a qualitatively better application, increasing your chance of being selected.

The University of Prishtina International Summer University is the biggest international project which aims to contribute to the restructuring and reform processes at the University of Prishtina, to increase the internationalization in the University of Prishtina and stimulate cooperation between UP and regional universities. Its staff is working extremely hard to make it a well-functioning academic institution serving the Kosovar society in a way that many universities around the world already do.

*IF YOU HAVE ANY ADDITIONAL QUESTIONS, OR HAVE COMMENTS AND ADDITIONS FOR THIS DOCUMENT, PLEASE EMAIL US AT:*

[pisu@uni-pr.edu](mailto:pisu@uni-pr.edu)

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# 1. Introduction

In the summer of 2013, the University of Prishtina (UP) will organize the 13<sup>th</sup> edition of the University of Prishtina International Summer University.

The Programme will bring together local & international professors and lecturers for a period of two weeks and will provide approximately 23 courses and workshops in the field of humanities, social sciences and natural sciences, engineering, etc. In addition, public discussions, lectures etc, will be organized on prominent issues in Kosovar and (South) East European society. Recreational events and excursions will also be organized for students and staff.

In the University of Prishtina International Summer University 2012, participated approximately 500 students and (junior) teaching faculty from Kosovo. This year, 350 participants have been accepted in the Programme, of which 300 from Kosovo, 75 participants from the SEE region and 75 self-financing international participants. A list of courses is available on our web-site.

## 2. About the University of Prishtina

The University of Prishtina (UP) as a public university and as the oldest and biggest university in the country, considers its integration into the European Higher Education Area a target of vital importance for the university, the country and society as a whole. Thus, it is among the first universities in the region that have started reforms on all levels in accordance with the Bologna Process. The successful implementation of the ECTS credit system, the introduction of curricular reforms and new cycle degrees (Bachelor, Master and Doctoral) are indicators of the commitment of the University of Prishtina to fulfil the objectives within Bologna action lines, including establishing an external and internal quality assurance system, which is a pillar of the Bologna Process

University of Prishtina was founded on 1970 and today it has 16 faculties and more than 50,000 students. For more information on the University of Prishtina see : <http://www.uni-pr.edu/>

## 3. The Programme

### 3.1. Class Size

The number of participants that can take part in each course is limited to approximately 25 in order to guarantee the quality of education. This limitation will also ensure the possibility of interactive participation. Each participant can participate in one course only. All courses will be co-taught by a visiting professor and a professor from the University of Prishtina.

### **3.2. Teaching Schedule**

The *University of Prishtina International Summer University* is organized from **Monday 22 July to Friday 02 August 2013**. Most courses will last for 10 teaching days (two working weeks from Monday through Friday), and will have approximately 3 class hours each day. In general, courses will be scheduled in the cooler mornings, starting at 9.00 AM. An introduction day is organized for all international professors and students on **Sunday 21 July**, and we expect international participants to arrive in Prishtina on **Saturday 20 and Sunday 21 July**.

Saturdays and Sundays are not teaching days and will be devoted to recreational activities. Furthermore, public forums and discussions will take place during regular teaching days in the evening.

### **3.3. Language of Instruction**

The *University of Prishtina International Summer University* courses will be taught only in English. When filling your application you are kindly asked to answer honestly questions that have to do with the level of your understanding of the English language. During the course you are kindly invited to assist any of the other participants that due to language barrier have difficulties to follow the class.

### **3.4. Background of Participants**

Of the 25 participants selected for each course, approximately 10-15 will be from Kosovo. The others will be from outside of Kosovo, mostly from the Southeast European region, Western Europe and North America. Inevitably, the participants in your course will differ in academic level and English language proficiency, as well as with regard to gender, age, country of origin, religious background, relevant work experience, etc. This is both a challenge and an opportunity. Mutual respect and understanding is therefore indispensable.

### **3.5. Literature**

Various materials will be used in class. Generally, each course will have its own course book and a reader comprised of essays, chapters, etc. Next to the required literature that you will have to study for the course, a list of optional, complimentary reading will be available.

The *University of Prishtina International Summer University* will provide all required reading materials to the participants at the beginning of each course. Literature and other materials remain *University of Prishtina International Summer University* property until the end of the Programme.

### **3.6. Access to Libraries and Internet**

Wireless access will be available at the Dorms.  
Internet will be available also in cheap internet cafés near the faculties.

### **3.7. Teaching Methods**

Your course will be instructed in various ways. Work-groups, lectures, discussions, presentations and fieldwork may be part of your course's teaching methods. The exact teaching methodology is indicated in the course Programme in this brochure. In general, you should expect less traditional, more informal interaction between the professors and yourself. Highly interactive teaching methods, which stimulate critical thinking and promote discussion, will be encouraged.

### **3.8. Public Forums**

Forums are organized to foster interdepartmental discussion of current events on an academic level and to stimulate discussions among visiting professors, local academic staff and students on issues raised at the *University of Prishtina International Summer University*.

Forums and discussions that are part of the *University of Prishtina International Summer University*. Programme will be conducted in English language with consecutive translation into Albanian. Professors of the *University of Prishtina International Summer University* will take part, as well as professors of the University of Prishtina & representatives of local and international organizations. Attendance at these forums is not MANDATORY. As the name suggests, the forums will be open to the public at large for participation. The Programme will be published in the daily newspapers and in the University website. Admission is free and will take place in the auditorium of the Philology Faculty.

The speakers in each panel will consist of 3 or 4 experts/representatives from different backgrounds. An independent chairperson chairs the discussions. The forum begins with each panel member in turn giving a short introductory speech on the topic and their point of view. This should be followed by a discussion, first among the panel and later opened up to members of the audience, who may direct their questions/comments to one or more members of the panel. All questions and comments should be directed through the chairperson, who is also able to pose questions to the panel.

### **3.9. Excursions and Field Work**

Some courses will include excursions and fieldwork that will be organized and scheduled by the co-professor. This will be programmed in a way that is most convenient and practical for the course participants and visiting professor and are not restricted to class hours.

### **3.10. Examination**

Depending on your course, various ways of examination might be chosen by your professor (e.g. oral examination, written exam, presentation, paper, etc.). He/she will inform you on the specifics at the beginning of the course. During the course, the professor might give you various assignments. These assignments will count towards your final mark. An examination is held at the end of each course.

### **3.11. Certificates & ECTS Ratings**

Participants who attend 80 % of their classes and pass course assignments and examinations will receive a European Credit Transfer System (ECTS) compatible certificate "University of Prishtina International Summer University Certificate". You are kindly invited to check with your home institution if such certificates are accepted. In most cases you may transfer gained ECTS credits at the University of Prishtina International Summer University to your own studies at your home institution.

The certificate includes brief course description, the number of ECTS credits gained and grade assigned to participant. The certificate will state the participant's name and will be signed by the *University of Prishtina International Summer University* visiting professor, co-professor and the Dean of the faculty concerned (or her/his representative). The certificates are designed according to the EC standards.

### **3.12. Number of credits for each course**

All participants that will successfully complete the *University of Prishtina International Summer University* courses will receive four of ECTS credits. The number of ECTS credits to be earned for each course is listed in *University of Prishtina International Summer University* brochure. ECTS credits for all *University of Prishtina International Summer University* courses are calculated based on the student's workload: number of average student working hours in order to achieve course objectives. Student workload includes also classroom hours, individual studies, field work and so on. The rule used for transferring the students workload in to ECTS credits is that 25 hours of student workload is equal to 1 ECTS credit. For example, if a course has 4 ECTS credits, average student will spend  $4 \times 25$  working hours = 100 working hours in order to reach the course objectives.

### 3.13. Grading

The grading system used at *University of Prishtina International Summer University* courses is the one recommended by ECTS grading system. The grade given on the participant's certificate indicates the success of the participants as compared to their peers in the course.

Grades should be awarded by visiting professor based on assessment activities that may include: examinations, written assignments, presentations, participation on discussions, group or project work.

## 4. Scholarships

The University of Prishtina International Summer University distinguishes **three** categories of non-Kosovar participants: Participants that are entitled to a scholarship, those that are not and international students. If you are a student in of one of the eligible countries (Albania, Bosnia and Herzegovina, Croatia, Macedonia, Montenegro, and Serbia), you will automatically be considered for a scholarship.

Be aware that awarded students must attend at least 80% of their classes. If you fail to meet this requirement, your scholarship will be discontinued and your accommodation will be cancelled.

For all those who are awarded with a scholarship, the following benefits apply:

1. Free accommodation in the university dormitory. Room shared with one other student.
2. Students will receive three daily meals at the student restaurant.

Please note that you have to be studying in one of the scholarship countries in order to be eligible for a scholarship. For instance: a Dutch student studying in Bosnia will be able to apply for a scholarship or an Albanian student studying in Greece will not be able to apply for a scholarship.

**A) Regional Students** (Albania, BiH, Croatia, Montenegro, Macedonia, Serbia)  
Participants who do not receive scholarship will have to cover all costs affiliated with their participation themselves, i.e. travel, visa, etc. But you will be provided with free accommodation at Dorms.

**B) International Students (Self-Financing)** - Participants who do not receive a scholarship will have to cover all costs affiliated with their participation themselves, i.e. travel, visa, accommodation, food, etc. However, they will not be charged any tuition fee. If desired, accommodation can be arranged for these participants in the university dormitory. The cost of staying in the dormitory will be

posted on the website and is expected to be around 50 € per week, including 3 daily meals at the student restaurant.

## **5. Application & Selection procedure**

### **5.1. Applying**

Students can apply online via **www.uvp.uni-pr.edu**. Students can also hand in their application form at the *Head Office* of the University of Prishtina International Summer University located at the fourth floor of the Law Faculty, University of Prishtina.

### **5.2. Selection**

All the applications will be handled by the University of Prishtina. In consultancy with the international and local professors, a final student selection is made.

#### *Selection criteria*

*First of all, all applications are tested on eligibility, meaning;*

1. Does your present level of studies match with the course you apply for?
2. Is the selected course relevant to your education at your home university?
3. Do you master the language required to follow the course?

*And in case you apply for a scholarship:*

Do you qualify for a scholarship? (see the list of eligible students )

As we are expecting a large number of applicants, a lottery model will have to be applied, as a case by case evaluation is far too labour-intensive.

After the deadline for applications has passed, the UP will immediately start the selection process. The outcome of the selection will be available one week after the deadline for applications has passed. Those who have applied online will be able to review the status of their application on the websites, using their personal login and password, which has been sent to you by e-mail. Others will be notified by phone or fax. There are three types of outcomes possible:

#### **1. You are not selected**

You will be notified by University of Prishtina International Summer University via email, we will keep your personal data on file, in case suitable future opportunities arise for which you could re-apply.

#### **2. You are selected**

You will be notified by University of Prishtina International Summer University via email for which course you have been selected (please note that you can only be

selected for one course). You will receive a participant contract which includes information on the course that you have been selected for, and whether or not a scholarship has been awarded. You are required to email or scan it back this contract (signed) within **one week** after receiving it.

### **3. Waiting List**

According to our experience therefore a certain number of selected participants will decide not to participate eventually, we will keep a waiting list to fill any vacancies that may arise. This goes for both places in courses as well for scholarships. As soon as all places and scholarships are confirmed, all remaining persons on the waiting list will be informed that they are not selected.

Starting from one week after the application deadline, you can check your status on the website. If you are accepted, you will have precisely one week to confirm your participation by faxing back a participant contract that we will email to you. If you do not react within that week, you will be automatically rejected and the scholarship will be awarded to someone else.

Please only if you are sure you will participate. Otherwise, you will keep another student from participating.

## **6. Travelling to Prishtina**

Participants are expected to arrive 2 days before the start of their course and leave 2 days after their course has ended. If your course starts on **Monday 22 July**, you are expected to attend the introduction day in Prishtina on **Sunday 21 July**. If this causes problems in your travel schedule, please inform us in advance.

### **6.1. Participant Mailing List**

About 150 *University of Prishtina International Summer University* participants will not be from Republic of Kosovo. There might be other participants from your country that you would like to travel with. A mailing list for participants will be launched as soon as the definite selection will be available. After you have been selected for the Summer University, and you have confirmed your participation, you will automatically added to the mailing list.

### **6.2. Travel Documents**

At present, no visa is needed for Republic of Kosovo. If you travel to Prishtina through Serbia, Montenegro or Macedonia, a (transit) visa might be needed. **Please check the regulations as requirements may change!**

**Please check for each country that you plan to travel through if you require a transit visa and take into consideration that the process of applying for a (transit) visa can take up to several weeks!**

### **6.3. Insurance**

*University of Prishtina International Summer University* does not cover costs for (additional health, molest or travel) insurance. *University of Prishtina International Summer University* has no obligations concerning social and/or health insurance and cannot remain responsible for loss of personal goods, for accidents or injuries during and outside the activities related to the University of Prishtina International Summer University. You are recommended to be in good health when travelling to Kosovo. Please also check the validity of your health and travel insurance for Kosovo. If you apply for the summer university, you accept these terms and state that you will take care of your own health insurance.

### **6.4. Getting to Prishtina: Plane / Bus**

We recommend two means of transportation to get to Prishtina: by bus or by plane.

#### **By Plane:**

Prishtina Airport is located around 10 km from Prishtina city. Take a taxi from Airport to Prishtina, more exactly to the Students Center (Dormitory). You can come to Prishtina also travelling from Tirana Airport. Then take a bus from Tirana to Prishtina, which will cost you around 20 €.

A good alternative is to fly to Skopje airport. From Skopje airport, one can take a taxi to the city bus station for 900 Denar (approx. 15 €) – or call 02-9183 for a cheaper taxi (600 Denar). From there onwards, it takes 2 hours by bus to Skopje (bus ticket costs 5,€). From the international airports in Belgrade, Sarajevo, Podgorica, Tirana or Belgrade, you can also travel to Prishtina by bus.

For more details on flight information, please check your local travel agent.

#### **By Bus:**

Travelling by bus in the Balkans is slow, but interesting and cheap. For those who have time available we recommend the experience. See the map and schedules below for detailed information.

**Belgrade:** There are 4 daily buses from Belgrade to Prishtina, one leaving around noon, the other one late in the evening. Alternatively, you can take a bus to Mitrovica (be sure to ask for Mitrovica, as another Mitrovica exists in Vojvodina), cross the bridge between the two (divided) parts of the city by

foot. Once in the South, walk straight to the bus station and take one of the many buses that go to Prishtina every day.

**Podgorica:** There is a daily bus to Peja. Switch buses there to Prishtina. Alternatively, take a bus to Rozaj (Montenegro side of the border with Kosovo). Switch to a taxi (5-10,€), to take you across the border to Peja. From there, take a bus to Prishtina.

**Sarajevo:** There is one daily direct bus to Prizren (Kosovo). Take this bus, get off in Peja (Kosovo). There, take a bus to Prishtina. **There is one daily direct bus to Prishtina.** Alternatively, take one of the five daily buses to Podgorica and from there, travel on to Prishtina (via Peja).

**Skopje:** From Skopje, there are many daily buses to Prishtina (one-way ticket costs 6,€). Please note that the last bus to Prishtina leaves around 5 PM.

**Tirana:** Direct buses to Prishtina (both normal buses and mini-buses).

**Zagreb:** Take a bus or train from Zagreb to Sarajevo. From there, travel Onwards to Prishtina (please see above).

## Buses

**(please note that this information . The frequencies and prices are for the date 17.04.2011)**

<b>FROM</b>	<b>TO</b>	<b>FREQUENCY</b>	<b>DURATION</b>	<b>COSTS (one way)</b>
<i>Belgrade</i>	<i>Prishtina</i>	<i>4 x daily</i>	<i>7 hours</i>	<i>€ 21</i>
<i>Belgrade</i>	<i>Mitrovica</i>	<i>5 x daily</i>	<i>7 hours</i>	<i>€ 21</i>
<i>Mitrovica</i>	<i>Prishtina</i>	<i>Daily: every 15min</i>	<i>1 hour</i>	<i>€ 2</i>
<i>Podgorica</i>	<i>Peja</i>	<i>2x daily</i>	<i>8 hours</i>	<i>€ 16</i>
<i>Peja</i>	<i>Prishtina</i>	<i>Several daily</i>	<i>2 hours</i>	<i>€ 3</i>
<i>Sarajevo</i>	<i>Podgorica</i>	<i>4 x daily</i>	<i>6 hours</i>	<i>€ 36</i>
<i>Sarajevo</i>	<i>Prishtina</i>	<i>1 x daily</i>	<i>14 hours</i>	<i>€ 36</i>
<i>Sarajevo</i>	<i>Zagreb</i>	<i>5 x daily</i>	<i>8 hours</i>	<i>€ 25</i>
<i>Skopje</i>	<i>Prishtina</i>	<i>13 x daily</i>	<i>2 hours</i>	<i>€ 6</i>
<i>Tirana</i>	<i>Prishtina</i>	<i>3 x daily</i>	<i>7 hours</i>	<i>€ 21</i>

## Trains

<b>FROM</b>	<b>TO</b>	<b>FREQUENCY</b>	<b>DURATION</b>	<b>COSTS (one way)</b>
<i>Fushë Kosovë</i>	<i>Hani I Elezit</i>	<i>2 x daily</i>	<i>2 hours</i>	<i>€ 2.50</i>
<i>Hani I Elezit</i>	<i>Fushë Kosovë</i>	<i>1 x daily</i>	<i>2 hours</i>	<i>€ 2.50</i>
<i>Prishtina</i>	<i>Skopje</i>	<i>1xDaily</i>	<i>3 hours</i>	<i>€ 5</i>
<i>Skopje</i>	<i>Prishtina</i>	<i>1x daily</i>	<i>3 hours</i>	<i>€ 5</i>
<i>Peja</i>	<i>Prishtina</i>	<i>2xdaily</i>	<i>2 hours</i>	<i>€ 3</i>
<i>Prishtina</i>	<i>Peja</i>	<i>1 x daily</i>	<i>2hours</i>	<i>€ 3</i>

## 7. Arrival in Prishtina

### 7.1. Registration

*Upon arrival in Prishtina, please proceed immediately to the University of Prishtina International Summer University Information & Registration Desk, which is located on the ground floor of the dormitory where the students will be located.*

*The Dormitories are located on the border of the Ulpiana and Sunny Hill neighbourhoods.*

*On 20 and 21 July, the Helpdesk will be open from 9:00 AM to 8:00PM. If you arrive in Prishtina outside these times, please notify us beforehand at [mirjeta.ismajli@uni-pr.edu](mailto:mirjeta.ismajli@uni-pr.edu) or on the following phone number: + 381 38 246 750 (land line).*

*If you arrive at the bus station, take a taxi, which should cost you no more than 2,50 € . If you arrive at Prishtina airport, you can take a bus into town for approximately 1, 50 / 3,00€. Alternatively, you can take a taxi. This costs about 15,€.*

*Upon arrival at the Helpdesk, you will receive an information package consisting of a basic city map, an information booklet, your course schedule and an ID Card.*

*The ID card contains: Your first and last name; the name of your course; your passport photo (**please bring two copies with you to Prishtina**) ; your personal ID number; a statement on whether or not you have received a scholarship.*

*Please carry your ID card with you at all times. Your logistic officer will use it to check your attendance in the class. It will also serve as your entrance ticket to special Summer University parties and other social events.*

*With this ID card you will proceed to the university dormitories (located on walking distance), where you will be allocated a room.*

### **7.3. Preparatory Reading on Kosovo**

We suggest you prepare for your stay well by reading on the area before your arrival publications such as:

- Judah, Tim, 'Kosovo: War and Revenge', Paperback - 368 pages (March 2001) Yale UP; ISBN: 0300083548.
- Malcolm, Noel, 'Kosovo: A Short History', Paperback - 492 pages (July 1999) HarperCollins (paper); ISBN: 0060977752.

For tourist information, general information about Kosovo, cultural events, traveling advice/recommendations, accommodation, contacts and other relevant information see: <http://www.kosovoguide.com/> .

## **8 Local conditions in Prishtina**

### **8.1. Safety**

The situation in Republic of Kosovo is stable. For the security in Republic of Kosovo takes care security relevant institution such as KFOR, EULEX Police and the Kosovar Police.

### **8.2. General Conditions & Health**

Health care, public transport, supermarkets, etc. are available. Local health care services are offered by Health Care Centre (QKU) and also from ambulances which are available in each part of Prishtina city. There are also offered services in the private clinics in Prishtina. You are kindly asked to contact your health insurance company before visiting Republic of Kosovo to assure that your coverage is guaranteed.

### **8.3. Living Expenses – Food and Local Transport**

There are many possibilities for having a cheap meal in Prishtina. A lunch in a simple restaurant will cost you 2-5,€ Buying a sandwich at a bakery is cheaper. For a good dinner in a restaurant, expect to pay 5-8,€. Vegetarian food is available but not in the same variety as you would find in other places. Omelettes, fried cheese, vegetarian pastas and pizzas, vegetable stews, etc., are available in most restaurants.

Buses are very reasonably priced (one-way tickets to a destination within Kosovo: maximum 5,€). Taxis are also affordable and almost any trip within the city will not cost you more than 2, 50,€.

#### **8.4. Climate & Environment**

Summers are usually hot in Kosovo. During the summer the temperature easily rises above 30 degrees Celsius in the afternoon. Evenings and nights can become much colder, and extra clothing is needed.

#### **8.5. Water & Electricity**

The provided electricity from standard European Wall-sockets is 220 V. Drinking water from the tap is not advisable. In summer time, problems with the water supplies in Kosovo may occur. It is likely that, during certain hours of the day, no tap water will be available.

#### **8.6. Currency**

The local currency is EURO. It is advised to carry cash, since; small shops are not provided with credit card machines. However, ATM's are available around the city and at the shopping malls.

#### **8.7. Communication**

Internet facilities are available in the numerous Internet cafés throughout the city. The average price for one hour is 1€ . From the university dormitories, where you will be accommodated, no phone calls can be made, nor received. In the city are many post offices that you can use to make a phone call. Depending on your network provider, it may be possible to use a mobile telephone.

#### **8.8. Accommodation & Food**

The University of Prishtina will make housing arrangements for all non-Kosovar participants. Participants will stay in the university dormitories. For each participant, there is one bed in a room shared with one other University of Prishtina International Summer University participant. Bathrooms are located on each floor. Conditions are not luxurious, but are very good. The water situation is expected to be optimal. The organization will arrange accommodation to cover the time of your course, plus 2 days preceding and/or following your teaching period if necessary (depending on the dates of your arrival and departure). If you intend to arrive more than 2 days earlier or leave more than 2 days later, please inform us in a timely manner. For those of you who receive a scholarship (see below) accommodation is free of charge. Those who do not receive the scholarship will have to pay for the accommodation themselves. The price of this accommodation has not been determined yet but is expected to be around 50, €/week and will be announced on our websites.

## **9. Important Deadlines for International Participants:**

**Deadline for confirmation Int. Participants:**

**Deadline for confirmation UP Participants:**

**Arrival in Prishtina:** 21.07.2013

**Orientation Day:** 22.7.2013

**Opening Ceremony:**

**Closing Ceremony:**

**Departure from Prishtina:** 03 / 04.08.2013

Further deadlines or changes in deadlines will be announced on the Websites of the UP.

Arrival and/or departure date might be different if the course for which you are selected is less than 2 weeks.

## **10. UNIVERSITY OF PRISHTINA INTERNATIONAL SUMMER UNIVERSITY**

### **Correspondence**

Should you require any further information or assistance, please do not hesitate to contact the organisation:

**University of Prishtina International Summer University Office**

Contact person: Mirjeta ISMAJLI

Law Faculty, Top Floor

10000 Prishtina, Republic of Kosovo

Phone: +381 38 246 750

Email: [pisu@uni-pr.edu](mailto:pisu@uni-pr.edu) or [mirjeta.ismajli@uni-pr.edu](mailto:mirjeta.ismajli@uni-pr.edu)